



5th Steering Committee of the Project “Brazil-Haiti Vocational Training Centre”

Record of the Steering Committee Decisions

Date: July 29 2020, by teleconference

Time: 11:00 a.m. (Haiti Time)

Participants:

ABC

Director - Ambassador Ruy Pereira

Manager for Latina America - Mrs. Maria Augusta Montalvão Ferraz

Project Analyst - Mrs. Mercedes Goldmann

Project Analyst - Mr. Eduardo de São Paulo

Brazilian Embassy in Haiti

Minister - Mrs. Ana Luiza Membrive

SENAI

International Business Superintendent - Mr. Frederico Lamego

Analyst - Mr. Marco Antônio de Oliveira

Analyst - Ms. Débora Bais

UNDP Brazil

Resident Representative - Mrs. Katyna Argueta

Deputy Resident Representative - Mr. Carlos Arboleda

Programme Coordinator - Mrs. Maristela Baioni

Programme Officer - Mr. Cristiano Prado

Programme Officer - Mr. Daniel Furst

Project Manager - Mrs. Maria Cláudia Cambraia

Project Manager - Mrs. Rafaela Lamounier

UNDP Haiti

Deputy Resident Representative - Mrs. Stephanie Ziebell

Project Manager - Mrs. Kathleen Blain

Chief of Project - Mr. Sekou Bangoura



Government of Haiti

Director of INFP - Mr. Dikel Delvariste
Consultant - Mr. Harold Erwill Gaspard
Secretary of State for Training - Mrs. Maguy Durcé
Engineer - Mr. Alex Chérenfant

Meeting Agenda

1. Presentation of the participants
2. Contextualization of the project (UNDP-Haiti; ABC)
3. Update of information on the project budget (UNDP-Brazil)
4. Progress report (UNDP-Haiti)
 - a. Center of Les Cayes; and
 - b. Retaining wall of the Center of Les Cayes
5. Proposal for the implementation of the “soft” component in 2020 (SENAI)
 - a. Training of managers; and
 - b. Training of instructors
6. Decision of the project steering committee on the proposal for the “soft” component in 2020
7. Next Steps (UNDP)
 - i. Actions planned to be carried out until the end of December 2020
 - a) “Hard” component; and
 - b) “Soft” component
 - ii. Extension of the deadline for closing the project; and
 - iii. Draft letter to the Haiti-FRH Reconstruction Fund steering committee containing the extension request
8. Considerations / comments from partners
9. Summary of the deliberations of the project steering committee

Discussions and management committee decisions

The proposed agenda of the meeting was approved by all participants and the discussions took place as scheduled.

In a brief contextualization, the Government of Haiti stressed the importance of the project and the interest in accelerating its implementation, for both Hard and Soft components. The government of Haiti also highlighted the challenges imposed by the COVID-19 pandemic.

ABC mentioned that the Project is a notable example of South-South Cooperation, being relevant and beneficial. The Agency stated that the project is a milestone in the cooperation process between Brazil and Haiti, with support from UNDP.



UNDP-Brazil made a brief presentation of the project's financial data, which has a total value of US \$ 16.8 million, US \$ 9.2 million for the Hard component and US \$ 7.6 million for the soft component. The financial balance of the hard component is US \$ 3.8 million and the soft component US \$ 6.6 million.

UNDP Haiti delivered a presentation on the evolution of the hard component of the project and reported that the work, up to June 30, 2020, had an implementation degree of 52%. UNDP-Haiti also informed on the development of the civil works of the retaining wall and the need for a supplementary budget in the amount of US\$ 161,327.63.

Senai presented a proposal for possible actions until December 2020, considering the challenge of the pandemic, with an estimated cost of USD 644,633.00. The activities proposed are:

1. Creation of a distance training platform for managers, instructors and administrative staff;
2. Realization of a distance education module for managers, instructors and administrative staff, on pedagogical matters;
3. Preparation of guidelines in 5 areas of professional training;
4. Support for the reception and conference of the equipment to be used in the Center of Les Cayes.

UNDP-Brazil mentioned that, for the implementation of the actions proposed by Senai, a letter of agreement will be signed between UNDP-Brazil and Senai. There should be an in-depth study to define the possibility of turning over the distance education platform and its content usage rights to the INFP.

It was proposed to extend the project deadline to December 31, 2022, in order to enable the completion of other planned activities, stated in the project schedule. To this end, a letter should be sent to the Haiti Reconstruction Fund signed by the Brazilian Government, Haiti Government and the UNDP. The Haitian Ministry of National Education and Vocational Training reported that a correspondence has already been sent to the Haitian Ministers of Finance and Education regarding the need to extend the project.

Based on the discussions held, the Project Steering Committee decided:

- 1) Government of Haiti will send a communication, requesting the inclusion of the Secretary of State for Training (SEF) in the management of the project;
- 2) The budgetary allocation of US \$ 161,327.63 for the construction of the retaining wall was approved, as presented by UNDP-Haiti;
- 3) The proposed activities to be carried out in 2020 were approved according to Senai's proposal. INFP will provide the physical structure for conducting distance training courses. The project will be responsible for the provision of internet connection and computer equipment;



4) Petition to the Haitian Minister of Economy and Finance to instruct the convening of the Meeting of the FRH Steering Committee, in order to obtain a project extension. Audio-visual information on project achievements shall be attached to the letter;

5) Every 45 days, UNDP should send information on the implementation of the project activities and photos with a record on the progress of the activities.

Signatures:

Ambassador Ruy Pereira
Director
ABC

Dikel Delvariste
Director
INFP

Katyna Argueta
Resident Representative
UNDP Brazil

Stephanie Ziebell
Deputy Resident Representative
UNDP Haiti

Frederico Lamego
International Business Superintendent
SENAI

Attachments: Power point presentations from UNDP-Haiti, UNDP-Brazil and Senai

MBB DAFG